



The Sea School - Watch System

The full spectrum overview of our roles and responsibilities

ROLES	WHITE	RED	ORANGE	YELLOW	GREEN	BLUE	PURPLE	BLACK
Level 1 Aboard the boats	Record keeper Maintaining the logbook and taking photos	Bosun Equipment checks, operations and running repairs	Deck hand First responder OHS supervision	Trimmer Adjust sail and boat trim, running rigging	Steward Team rotations, hydration and snacks	Navigator Plotting positions and Use aids to navigation to avoid hazards	Lookout Situational awareness, reporting back to the helm	Helm Focus on direction, situational leadership and communication
Level 2 Expedition level duties	Quartermaster Checklists Signing gear in and out Assist the other watch leaders	Bosun Logistics, checks, repairs and training for all equipment requirements	Bosun Remote area first aid officer, conduct rescue drills and scenarios	Bosun Logistics and maintenance of all campsite and training resources	Cook Hygiene, health and wellbeing Galley Management Environmental practices	Navigator Negotiate and conduct the program and training plans, sequencing and amendments	Scout Communication and liaison with parents and organisations, assist the other watch leaders	Mate Group facilitation and emergency response Provide, and work to devolve leadership, supervision and mentoring
Level 3 Areas of training, supervision and operation	Administration HR Operational records and record keeping systems	Maintenance and logistics Maintenance and upgrades for vehicles, vessels, rigging, trailers, sails and related equipment	Risk Management Updates, maintenance and training related to first aid, safety kits and rescue equipment and OHS system	Resources Maintenance, repairs and upgrades of training and campsite equipment, tool and repair kits	Sustainability Establish and maintain quality environmental practices, develop connection to place through specific venue initiatives	Curriculum Updating the Sea School curriculum and training system, conduct staff training	Networking Bookings Relationships with other stakeholders and partners Marketing and information	Management Integrity, vision, philosophy and purpose Supervision and co-ordination Research and evaluation

Refer to our website www.bluepeteraustralia.com for more details